

2025 Spring Semester Course Registration Guide

* This Guide is originally written in Korean and translated into English. The Korean guide prevails over translated version if any conflicts occur in the interpretation.

1. Schedules

- A. Course Registration Period: 2025.02.17.(Mon) 9:00 ~ 02.21.(Fri) 23:59
- B. Course Add/Drop Period: 2025.03.04.(Tue) 09:00 ~ 03.07.(Fri) 23:59
- C. Documents Submission Period: 2025.03.10.(Mon) 15:00
- D. Spring Semester first day of classes : 2025.03.03.(Mon)

2. Pre-Registration Checklist

A. Check Graduation Requirements

- Since the graduation requirements for each student are different, please make sure to check your specific required courses before proceeding with course registration.

- TI	ne thes	s research	course	must	be ı	registered	by	the	student	personall	y
------	---------	------------	--------	------	------	------------	----	-----	---------	-----------	---

Degree	Semester 3	Semester 4	Semester 5	Semester 6
Master	Thesis Research 1	Thesis Research 2		
Doctor	Thesis Research 3	Thesis Research 4		
Master's & Doctoral	Thesis Research 1	Thesis Research 2	Thesis Research 3	Thesis Research 4

B. Check Course Registration Period

- Course add and drop is ONLY possible during the official designated period. Please ensure all course corrections are completed within the specified timeframe.

C. Must Check Registration Guidelines

- Failure to review the course registration guidelines is the student's responsibility.
- Please familiarize yourself with the guidelines to avoid missing important information.
- Some courses are still undergoing the input process of instructors assignment, so they may be subject to change later.

- 1) How to Access Browser: [Shortcut]
- 2) Access the Portal: [Shortcut]



3. How to Course Registration

A. How to Search Course: '통합정보시스템' → '대학원행정' → '수강' → '개설강좌조회(학생용)'

* Apllication for thesis reasearch courses is located in the second tab major courses in the course application menu.

	LLSYIMI VERSITY	비밀	번호번경	학사행정	일반행정	연구행정	입시행정)원(18	소프트웨이	X					Q
	3 6	23.4	t ebut	* 개성갑좌조회	(학생금) *		, in the second s										R
2349 98 48	00.59300	95	्रिटी। 2 9	122 💌 2	■ 대학원 교수명	(Net)	≠ \$∂	2	9.M		×						2.5
0172	물겨찾기	25	처설대학원	과향구분	\$22k	교과변호	2249	出生	et 20	이수 구분	담당교수	4842	강의실	⇔220	41 21	2개학사 청부파일	
학적		2 1	대학원	석박사공통	중함소프트웨어학과	G90988-1	고급 자료구조 및 알고리음	01	3	공통과목		급5,7,8	1125	ĸ	2		
	1	2				G90504-2	기계학습특강	01	3	공동과목		월3,4 수3	1102A	E	۵		
o 확적	•	3				690514-1	컴퓨터 네트워크 프로젝트	01	3	전공선맥		考10,11,12	1133	ĸ	2		
 화위 		4				G90511-1	컴퓨터그래픽스 응용	Ûl	3	전공선역		47,8,9	1133	K	2		
		5			나노-케디컬 디바미스콤의	690555-2	고급바이오재료과학	01	3	공통과목		₫7,8,9	7203	K,	0		
 수감) (D. 💭	6				G90807-2	나노-바디컬 디바이스의 최신	81	3	진공선역		∃7.8.9	7283	К	0		
> 수언개획서	*	1				G90802-2	절량분석 특분	01	3	전공선택		<i>⇔</i> 7,8,9	7283	K	0		
2672 2024 2027		8			국제학관	G90739-1	범죄관계량 분석	01	3	전공선맥		₹7.8.9	14306	К	<u>0</u>		_
· 강락개들/웨/	() (P)	9				690744-1	빅데이터분석론	01	3	전공선핵		\$\$5,7,8	14306	K	0		_
 수강처리 	+	10				G90743-1	진을분석	01	3	진공선역		₽5 45.6	14306	ĸ	Q		_
		11			기후해나지	603419-1	반응공학 특분	01	3	공통과목		号7,8,9	8101	K			
 X80* 	*	= 12				G02473-2	열처리기술특은	01	3	공동과목		₹7,8.9	8183	ĸ	0		_
e 수강확인	+	13			시학교	G90095-1	한국사회경제사면습	01	3	천공선백		\$7,8,9	4405	K	0		_
100000	ATTER OF 1	14				G01467-1	한국한대사업구	01	3	전공선맥		₹7,8,9	2416	K			
12551721	438/	15			심리학과	601737-1	고급산업및조직심리학	01	3	전공선력		÷6.7.8	10523	К	0		

B. How to Register for Classes: 대학원행정(Graduate School Administration) → 수강 (Coureses) → 수강처리(Course Processing) → 수강신청(Course Registration)

C. Register for other departments within the general graduate school: Select the corresponding department, search for courses, and then click Application

WALLSYM UNIVERSITY	비밀번호변경	막사행정	일반영정	연구행정	입시행정	대학원영정	소프트웨어		WireW		o
•	문자시험 수장선형 >										
프그대프 또는 A(3) 이 Good @ @ @ @ @ @ @ @ @ @ @ @ @ @ @ @ @ @	년도/12기 11년 11년 12년	2022	2	성명 학과 기수/임시기	¢		(라면) 학화상태 건공 성명				1 10
의 전역 · 전역 · 전역 · 전 · 전 · · 전 · · · · · · · · · · · · · · · · · · ·	3/2/2 0/2 3/2/2 0/2 0/2 0/2 0/2 0/2 0/2 0/2	3 과전구불 석박사원동 석박사원동 석박사원동 석박사원동	* 23 23	öz	<u>씨액 최도/종</u> 민	a a a a a a a a a a a a a a a a a a a	3383 D+78	2483	200 5 3 3 3 3 5 5	급석 (수장) 아랍시간 수678 로678 수234 금234 금123	신왕 <mark>· 1</mark> 공위소 신왕 선생 이왕 3 10 6 3 3 3 3
• · · · · · · · · · · · · · · · · · · ·	- 수강선병대적 8 / - 0(수가분 - 28년액 - 28년액 - 28년액 - 28년액 - 28년액	시청약점:12 는 단계 74월 3도/문안	9:9 :6:92 9:12 9:14	1 2	수업시간 반응	9924	200000 0000000000000000000000000000000		¢ 9.	2	5 2

D. How to Register for Thesis Research course: click on the thesis course registration tab and apply

* You can apply only after an advisor has been selected.

WALLYM UMWEESITY	비밀번호변경	학사행정	일반행정	연구행정	입시행정	내악원영정	소프트웨어		Q
	공지가방 수집산점 1		In case of	-					
									云泉
23992 H8 40 00:000 💮	번도/박기	2022	2				역법		
메뉴 즐겨찰기	학년 대학원 관정			성명 학과 기수/임시기	4	÷	학학상태 건공 성별	1.00	
학적 🔳	수강신형 논문수감(10							
	- 수장선정 가장 논문	1 14					all and the Total of	(This bell at	수감산형 수강취소
• 13 + -	전력	대학원	꼬정		고관육코드	-	2D3막말	답답값수	
8 학위 · · · · · · · · · · · · · · · · · ·									
	티에수 및 수강선령 논	문과목					-		
	전력 구분 	년도 2022	१७७ 2	71¢ 3	고과백코드/북빈	고파백 논음연구	명 민명료이 21	제미수어부	80
• (SHE) -									
수감신청									

4. Precautions

A. Check the Course Registration Detail

- 1) Please Ensure to review your course registration details to confirm that it has been successfully processed, after completing course registration.
- 2) Please check for any registration errors, re-registration course status and verify the course classification
- 3) Please note that any consequences resulting from failure to review your course registration details are the sole responsibility of the student.

B. Course Re-registration

- 1) If you register for a course with the same course code as a previously completed course, it will be processed as a re-registration
- Only the credits and grades of the re-registerd course will be recognized, and the grades from the previously completed course will be voided.
- C. Course Cancellation
- 1) Criteria for determining courses to be cancelled: Courses with fewer than 3 students
- $\ensuremath{\mathscr{X}}$ Thesis reseach course is not applicable
- Students enrolled in courses subject to cancellation must confirm with the courses instructor whether the course will be offered, after the course registration period ends.
- Course add and drop is ONLY possible during the official period. Therefore please ensure to check for course cancellations and complete your registration within the designated period.

5. Other Course Registration Guide

- A. Registration Courses in General Graduate School of Other Departments
 - After applying through the Integrated Information System, complete the Registration Form for other departments(Majors) and submit it to the Academic Affairs Team with Approvals from the course instructor, academic advisor, and department chair.
 - <u>Check your department's regulations to verify whether the course from another</u> department can be recognized as a major requirement and indicate this on the application form.
 - 3) Please refer to the attached file for the applicaion form.
 - * Failure to submit may result in the cancellation of your application.

B. Registration Courses in Other Graduate School

- 1) A maximum of 6 credits can be taken per semester, with a total limit of 9 credits during the entire enrollment period.
- 2) Complete the Registration Form for Other Graduated School and submit it with approvals from the course instructor, academic advisor, and department chair.
 - 3) Please refer to the attached file for the application form.
 - * Failure to submit may result in the cancellation of your application.

C. Course Registration for Credit Exchange with Other Universities

- 1) Credits available for registration by dgree: Master 9, Doctor 12
- 2) A maximum of 6 credits can be registered per semester
- 3) For detailed information, please refer to the Graduate School website's notice on Credit Exchange with other Universities course registration.
- 4) List of Universities for Credit Exchange : 광주과학기술원, 이화여자대학교, 고려대학교, 아주대학교, 한양대학교, 경희대학교, 숙명여자대학교, 과학기술연합대학원대학교, 연세대학교, 성 균관대학교, 강원대학교
- D. Registration for Supplementary Courses
- 1) Students required to take supplementary courses must check and apply through the Supplementary Courses tab.
- Complete the Supplementary Course Regisitration Form and submit it to the Graduate School Affairs Team with approvals from the course instructor, academic advisors, and department chair.
- 3) Please refer to the attached file for the applicaion form.

* Failure to submit may result in the cancellation of your application.